

CLIMATE ACTION FUND APPLICATION GUIDELINES



Thank you for your interest in applying for our
Climate Action Funding.

In this document you will find information about
the application process. Including:

- Scoring Criteria
- Letters of Award
- Reporting and Evaluation



**Net Zero
Scotland**
Scottish
Government



**LET'S DO
NET ZERO**

SCORING CRITERIA

All applications will be assessed on the same criteria using a scoring system. The areas we will be looking at are as follows.

Innovation

Is it a new and innovative project?

Sustainability

Does the project promote sustainability and align with the values of the hub?

Area

Is the project in an area where little climate action takes place already?

Benefits/Impact

What social and environmental benefits will the project bring and what will the lasting impact be?

Collaboration

Does the project show evidence of collaboration with other groups and organisations?

Ability to deliver

Does the group have the ability to effectively deliver the project within the period of award?

Value for Money

Does the project demonstrate value for money, and will any expenditure have a long term impact/use?

Additionality

If this is an existing project, how will this funding add benefit to what is already taking place?



LETTERS OF AWARD

All applications will be assessed the week after the closing date. You will then hear back the following week on the outcome of your funding.



If it was successful, (Congrats!) then you will receive an award letter by email, outlining your project, the funding amount and all other information. If you were not successful this time, we will contact you with some feedback and advise why via email.

What you need to do:

Within 1 WEEK of receiving your letter of award you need to

- Read your award
- Sign and Date it
- Fill in your organisations bank details
- Return it to us

If you do not return your completed letter of award, we will not be able to issue your funding so please make sure this is done.

REPORTING & EVALUATION

At the end of your award we will need you to fill in a reporting and evaluation form. This is a chance for you to think about what went well and what could have been improved, and for us to gather all this information to help show the need for more funding in the future.

Ideas of things you could keep track of through your project to make reporting easier...

- Your expenditure
- Number of people engaged with
- Groups you have worked with
- Challenges faced
- Waste produced
- Quotes and Pictures

APPLY TODAY!

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